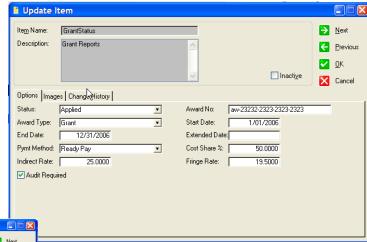


Grants Management

WHAT IT DOES FOR YOU

The AccuFund Grants Management module gives the user one place to look for all grant information, including financial data, funder reports, demographic data, notes and historical information. Grants Management makes tracking your grant information easy and accessible for all users. The module is tightly integrated as part of the AccuFund Accounting Suite, with all data readily available so you do not have to go looking in multiple locations to get the full picture of the status of a grant. The financial view can be defined for each grant so each user sees the data summarized to the fields and level

purpose of the grant and scheduled activities. All of theses screens can track a history of changes and can



Each item can be customized to include the specific fields required to manage grants in your organization.

have multiple entries such as a record of each grant report submission.

OTHER FEATURES

The *AccuFund* Grants Management module has numerous other features of importance to grants administrators in an organization including:

- ✓ The screens on the Grant tab can be customized by each client.
- ✓ Additional demographic screens can be added including multi-entry historical screens.
- ✓ The financials screens can include multiple columns of data including actual, fiscal budget, grant budget, encumbrance, and requested with a choice of the fiscal period (month-to-date, year-to-date-grant-to-date) reported for each.



Each grant is treated as an organization entity, giving full access to all screens including contacts, address and notes, as well as the specialized grant screens.

required.

HOW IT WORKS

The *AccuFund* Grants Management module builds from the organization table and has all of the features available there, including multiple addresses, telephone numbers, contacts and notes. Added to that functionality is a special tab of grant related information such as grant numbers, application status,

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- Each grant can have its own definition of the level of revenue and expense detail reported which summarize any level of accounts from the General Ledger, utilizing the AccuFund classification functionality. This screen is printable as a "quick report".
- ✓ The financial view is "Drillable" to the account level allowing viewing of the activity associated with each reported cell again with "Quick Report" functionality.
- ✓ Images and scanned documents can be attached to Grants Management at the Grant level and can be attached to any of the grant tab records as defined by

Grant Summary ▼ Report <u>D</u>ate: 6/30/2006 Query 🔃 🗦 Find Gr Budget + Revi BTD Encumbrance 06/2006 06/2006 06/2006 Grant Summary **GRRevenue** 20,000.00 16,000.00 GRLocalRevenue 2.000.00 0.00 Total GRRevenue 16,000.00 22,000.00 <u>GRExpense</u> П 004 007 7000 00 GR PIGMT Salary Wages 15,000.00 0.00 004 007 7010 00 GR PIGMT Hourly Wages 004 007 7020 00 GB PIGMT Overtime 0.000.00 0.00 004 007 7030 00 GR PIGMT Holliday Pay 0.00 0.00 0.00 **Total Grant Labor** 15,000.00 11,886.50 0.00 + GROtherExpense 7.000.00 11 434 00 900.00 1,485.50 GROccupancy. 0.00 0.00 Total GRExpense <u> 22,000.00</u> 2**4**,806.00 900.00 Total Grant Summary 0.00 (8,806,00) <u>₿</u> Quick

The Financial Summary allows an up-to-date view of the grant status, summarized into rows defined in your grant budget. Each row can be

the client.

AccuFund Sample in: 7/17/2006 at 2:28 PM Grant Statu STATUS INFORMATION BUDGET SUMMARY AS-33123232 Award No. / Agency State DMI Grant Total 45.670.00 Status Active Last Revision 3/31/2006 Dates - Start/ End / Extended 3/01/2006 2/28/2007 Fringe Rate 24 00 16.00 Indirect Maximum 0.00 Agency Cost Share 0.00 004-007 BUDGET SUMMARY Award No. / Agency DO.I Grant Total 22 000 00 Status Applied Last Revision 7/01/2005 Dates - Start/ End / Extended 1/01/2006 12/31/2006 Fringe Rate 25.00 18.00 Indirect Maximum 0.00 Agency Cost Share 0.00 Travel Efficiency Study STATUS INFORMATION BUDGET SUMMARY Award No. / Agency DOL Grant Total 56,000.00

Adding fields and screens has little or no impact to the performance of financial reporting in the system.

COMPONENT INTEGRATION

The Grants Management module is integrated with:

- ✓ General Ledger for financial reporting
- ✓ Accounts Receivable for invoice history
- Cash Receipts for cash history
- Reports and Forms Designer for user definable reporting.

COMPONENT AVAILABILITY

The **Grants Management** component is available with both the Standard and Professional editions of the *AccuFund Accounting Suite*.

STANDARD TEMPLATES PROVIDED

Predefined grant screens include the following:

- Grant demographic information all basic information about the grant including funding agency, status, grant number, name, responsible staff person, etc.
- ✓ Grant application history multi-record history of contacts with the funding source and notes.
 - ✓ Grant reporting status multi-record history of reporting activity including ability to attach images of reports.
 - ✓ Grant staffing information listing of all staff scheduled to work on the grant activities.

Predefined grant reports include a report defined for each grant screen.

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