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1. **Seeds of Faith meeting preparation**
   1. Set date and time:
      1. This will depend on the participants in your group and also who you would like to reach in future. The first Seeds of Faith Group found Saturdays from 1pm-3pm worked well, time enough to get to do lists done in morning and enough time to get back for evenings. Check with participants what will work best for them.
      2. Two hours works well:

75 minutes for discussion

15 minutes to discuss the next book, and set up the date and time

30 minutes left for an optional coffee time.

Can be shorter if that fits the need for your group.

* + 1. The optional coffee time helps to create the community. The first coffee and snack can be provided by the host and thereafter volunteers are asked to bring something to contribute.
  1. Announce which book to read. Suggest participants make notes of special passages that moved them or they would like to discuss. Ask for questions that they would like to review during session.
  2. Example agendas and questions for group discussion (see question guide to each book)
     1. Always start with a prayer, can ask for a volunteer
     2. Discussion time: as the host ensure no one is monopolizing the time
     3. Ask for others opinions that may have not had a chance to speak
     4. Watch your time so you save time to discuss next choice of book and deciding date
     5. Be prepared with book recommendations
     6. Help with locating books or procuring books for those who may need help
     7. End with prayer